

Budget Format Template
Project Grant

*This format is **not** required. It is acceptable for grantees to submit budgets that are easiest for them to develop and monitor. Note: Grantees are expected to submit financial reports based on the original budget.*

Organization Name
Project Name
Grant Period

<u>Projected Budget</u>	<u>2021</u>	<u>2022</u>	<u>Total</u>
Salaries and fringes (List position & percentage of time devoted to this project)	\$	\$	\$
Consultants			
Travel			
Conference and meetings (with detail for rental space, lodging, meals, etc.)			
Telephone and fax			
Printing			
Postage and delivery			
Office supplies			
Other direct costs			
Indirect costs			
Total costs	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>

<u>Projected Sources of Funding</u>	<u>2021</u>	<u>2022</u>	<u>Total</u>
Dr. Seuss Foundation	\$	\$	\$
XX Foundation			
YY Foundation			
To Be Raised			
Total costs	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>